



## Scanning and Multiple Data Entry

## Setting up an Action Template

The action template is a tool designed to assist with entering multiple weights, traits and procedures. Follow the steps to set up and use an action template.

## Select Setup | Action Templates.

To create a new template, click the Add button. You will be asked to enter a name for the template. Then press the OK button.

Then click on the template you wish to prepare and then click the **Details** button.

3 Add Action Ter	mplate Header		
Enter a Name and	Description and click OK to continue	e B Setup Action Template Headers	
Name	SCANNING	Header Name Header Description  Header Name  Header Scanning	Add
Description	Muscle scanning		Delete
	OK Cancel		Details Close

You will see the following screen.

👂 Se	🥬 Setup Action Template										
SETL	Header Info Header Name SCANNING Description Muscle scanning										Add
P ACTION TEMPLATE	Line Type	Column Name	Perf Group	Obs Code	Trait Code	Treatment	Procedure Cost	Batch	Qty		Delete
	Ready										

Adding lines to this screen will produce columns for data entry. Follow the steps below.

- 1. Click the Add button
- 2. Click in the first blank cell under the column headed Line Type. A drop down menu is available, select relevant options to complete the required columns. See example below.
- 3. Click in the Column Name cell and assign the Template Line a name. Note all traits need an Obs Code ID.

Continue until the Template is complete. Note: Choose **P8F** in the "Trait Code ID".

Header Info Header Name t		Descriptio	Description Muscle scanning						
Line Type	Column Name	Performance Group	Obs Code ID	Trait Code ID	Procedure Code ID	Procedure Cost	Batch ID	Qty	
▶ Weight	WGHT		W4		/			0.00	0
Trait	Scrotal		W4	SS				0.00	
Trait	P8		W4	P8F				0.00	0
Trait	Rib		W4	RIB				0.00	
Trait	EMA		W4	EMA				0.00	
Trait	IMF		W4	IMF					

## **Using the Action Template**

Select **Data Entry | Action Template.** Choose the template from the Action Template dropdown box. Alter the Recording Date as necessary. Using worksheets and/or filters find the animals required. Select the animals and move them across using the green arrow. Enter the scanning data. When complete select Process to complete.

🧷 Da	ata E	ntry - Action Templa	ate									• ×
		Active Worksheet		Action Template SC	ANNING	Show Template						
CT				Recording Options		Recording Da	ate 16/01/201	3 🔍 🗸 🚺	Enforce Batc	h Integrity 📃 Use Cu	istom Colours Setur	o Colours
ION		Active Filter		Animal Tag /	WGHT	Ser	otal	P8	Rib	FMA	IME	
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		Z0038 Z0039		Z0040								
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		<ul> <li>Show Inactive</li> <li>Show Off Site</li> </ul>	7 Animals			<del>@</del>	> 🎸		<u>i</u>		<u></u>	<b>1</b>
		Select All				Add Fill A	All Fill Blanks	Clear All	Delete Del	ete All Worksheet	Process	Llose